

Camberwell Early Childhood Centre
25 Trafalgar Road, Camberwell. 3124. Ph 9882 8848
APPLICATION FORM - WAITING LIST

Child's Details

Surname: _____ First Name: _____
 Date of Birth: _____
 Address: _____ P/ Code _____
 Home Phone Number: _____

First Parent/ Guardian

Surname: _____ First Name: _____
 Occupation: _____
 Work Address: _____ P/ Code _____
 Work Phone Number: _____
 Email Address: _____
 Mobile Number: _____

Second Parent/ Guardian

Surname: _____ First Name: _____
 Occupation: _____
 Work Address: _____ P/Code _____
 Work Phone Number: _____
 Email Address: _____
 Mobile Number: _____

Attendance details

I wish to apply for care: (Please tick)

Monday	Tuesday	Wednesday	Thursday	Friday

Date I need care to commence _____
 Does your child have special needs? _____
 The reason I want care is _____

Where did you hear about CECC? Friends _____ Advertising _____ Council _____
 Other _____

Are you currently on waiting lists at any other Childcare Centres? Yes No

If yes, please list the centres

1. _____
2. _____
3. _____

Please indicate your social situation by answering the following questions: (Please circle)

1. Single Parent Yes No

2. Two Parents	Yes	No
3. Sole parent or both parents working, studying, training to enter the workforce or seeking employment	Yes	No
4. One parent working and one parent caring for children at home full time	Yes	No
5. Sole parent at home caring for children full time	Yes	No
6. Will you be eligible for Child Care Assistance?	Yes	No
7. Do you have a disability?	Yes	No
8. Does your child speak English as a second language?	Yes	No
9. Aboriginal or Torres Strait Islander?	Yes	No
10. Are you a past member of CECC?	Yes	No
11. Are you employed within the City of Boroondara?	Yes	No

Access for childcare places is subject to Commonwealth Guidelines adopted by the centre.

Commonwealth guidelines are primarily referred to when a service has a long waiting list and a number of parents are competing for a limited number of childcare vacancies.

PRIORITY OF ACCESS GUIDELINES

- 1st PRIORITY** A child at risk of serious abuse or neglect.
- 2nd PRIORITY** A child of a single parent who satisfies, or of both
parents
who both satisfy the work / study/training test under
section
14 of the Family Assistance Ac.
- 3rd PRIORITY** Any other child

Within each priority mentioned above, the following children are to be given priority:

- Children of Aboriginal and Torres Strait Islander families
- Children in families which include a person with a disability
- Children in families which include an individual whose taxable income percentage under Clause 7 of Schedule 2 to the Family Assistance Act is 100%
- Children in families with non- English speaking backgrounds
- Children in socially isolated families and
- Children of single parents

The centre's guidelines allocate priority for vacancies to parents who live or work within the City of Boroondara, who are existing users or who are on the waiting list.

Waiting List Fee: \$50.00

I understand my child's name has been placed on the waiting list and I will be offered a place as soon as a vacancy occurs. I am aware there is no guarantee a place will be

available at the time I have requested. I will notify the centre if I no longer require the place and also if my address or other details change. I understand that twice a year, in late March and September, a confirmation of previous application will be sent to my address. If I don't return this by the due date I will be removed from the waiting list.

One months notice is required of any cancellation. Failure to notify the centre will result in forfeiture of this fee.

\$30 of the fee will be refunded on commencement or notification of care elsewhere.

Signed: _____ **Date:** _____